

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – JANUARY 27, 2022**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderwoman Susan Johnson	Alderman Robert Donovan
Alderman Mike Jokerst	Alderman Mike Raney
Alderman Joe Prince	Alderwoman Ashley Armbruster

Absent: Alderman Jeff Eydmann  
Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Prince, second by Alderman Donovan to approve the amended agenda as presented. Motion carried 6-0-2 with Alderman Eydmann and Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See Attached Report

**STAFF REPORTS.**

Steve Wilson – Alliance Water Resources - See Attached Report

Eric Bennett – Police Chief – See Attached Report. Chief Bennett reported that Patrolman Unverferth was recently out on sick leave because he tested positive with COVID. Chief is asking that the Board consider allowing the donation of sick leave even though Mr. Unverferth does have vacation hours he could use. According to the City’s Personnel Manual an employee must have exhausted all leave, both sick and vacation in order to be eligible for donated hours from other employees. A motion by Alderman Prince, second by Alderman Donovan to just pay Officer Unverferth the 14 hours sick leave he was short on his last check. Motion carried 6-0-2 with Alderman Eydmann and Alderman Smith absent.

**COVID DISCUSSION.** City Administrator Welch had nothing to report regarding COVID other than the mask mandate will remain at all City buildings.

**COMMITTEE REPORTS.** City Administrator Welch reported that the Building Committee will be meeting with Steve Bacon to discuss the board room renovation. Alderwoman Armbruster reported on the Parks & Recreation Meeting and urged all to take the online Park Survey.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Approval of the Minutes of the January 10, 2022 Board of Aldermen Special Meeting.
- Approval of the Minutes of the January 13, 2022 Board of Aldermen Regular Meeting
- Approval of the Minutes of the January 13, 2022 Board of Aldermen Work Session
- Treasurer's Report - December 2021
- Approval of a street closure request for the City of Ste. Genevieve Tourism Department for the "StG Gravel Classic" bike race to be held on April 9, 2022.
- **RESOLUTION 2022 – 27.** A RESOLUTION BY THE BOARD OF ALDERMEN APPROVING THE PURCHASE OF A SURVEILLANCE CAMERA SYSTEM FOR THE POLICE DEPARTMENT.

A motion by Alderman Prince, second by Alderman Jokerst to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Eydmann and Alderman Smith absent.

**OLD BUSINESS.**

**BILL NO. 4467. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A 15 YEAR STREET PREVENTATIVE PAVEMENT MAINTENANCE PLAN. 2<sup>nd</sup> READING.** A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4467 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Prince, Alderman Jokerst, Alderman Donovan, Alderman Raney, Alderwoman Armbruster and Alderwoman Johnson. . Nays: None Absent: Alderman Eydmann and Alderman Smith. Motion carried 6-0-2 Thereupon Bill No. 4467 was declared Ordinance No. 4388 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4468. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2022. 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson second by Alderman Smith, Bill No. 4468 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Prince, Alderman Jokerst, Alderman Donovan, Alderman Raney, Alderwoman Armbruster and Alderwoman Johnson. . Nays: None Absent: Alderman Eydmann and Alderman Smith. Motion carried 6-0-2 Thereupon Bill No. 4468 was declared Ordinance No. 4389 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.** None.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:25 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

January 27, 2022 UPDATE 1

1. We have bid openings Thursday, February 10 for the asphalt overlay project and the Parkwood St. Concrete Replacement Project. I have had to send out revisions due to some square footage numbers being off and some discussion that took place during our pre-bid meetings.
2. The bid opening is next Tuesday for the Water Plant Electric Replacement Project. We will know at that point what contractor has lowest bid and discuss their timetable. Then Alliance can determine when to start constructing the building based on direction from the contractor.
3. Department head performance reviews have been completed. Staff reviews are slated to be done by Monday.
4. We have problems with the dump truck bed replacement due to the lift pump going bad. Kranz has been trying to find a matching pump but they don't make the style that was on the 2005 Freightliner and the potential replacement is around \$7,000. ~~They are still searching for a viable pump.~~ We have now decided to have the new bed put on another truck with a working lift and we will have to consider purchasing another dump truck before the end of the budget year. The new pump price rose to \$8,500 and maybe more and we don't feel this is a good investment for this truck.
5. Still some minor tweaks to be done to the police department but the contractor has substantially finished their work and Forward Slash has installed the computers and have the department is up and running. Once we get fiber installed then we should see a big change to our upload/download speeds and abilities to access the internet.
6. We will be bringing ward redistricting options to the board at a work session in February or March to look over the changes due to our population increase. There will be a couple of options and items to discuss before adoption in May.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**December 2021**

### **Water Treatment Plant**

- The new level transducer has been successfully installed and programmed for the clear well in the plant.
- New HVAC unit was ordered and installed by staff, this replaced a failed unit.
- The Hach DR3900 spectrophotometer has failed and was sent into Hach for repairs. We are currently operating with a rental unit..
- A small vacuum leak in the chlorine room was located and repaired.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- The North Rotor was not running upon arrival. Staff performed an assessment of the problem and found the wire that is buried to have a dead short. This will require planning to complete these repairs.
- New sensors for the flowmeter have been ordered and delivered. Though the programmer has Covid and will complete the job once he is able.
- The furnace was acting up. Staff completed a full round of cleaning and inspection on the unit.
- UV parts have been ordered in preparation of the upcoming disinfection season.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.3	3.2	7.9	n/a
Peak Day	5.9	4.1	8.5	n/a
Percent Removal	97.9%	97.4%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG-  
Daily Maximum loading -



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff jetted just over 2000ft of lines this month.
- Pump at Robinwood Lift Station had to be rebuilt as is was wore out.
- Pulled pumps at the Lift Station in Robinwood, problem wipes stuck in the pump, again.
- 233 Seraphin was experiencing sewer service issues. Hired a local company to complete the repairs.
- 349 Washington was experiencing sewer service issues. Hired a local company to complete the repairs.
- Country Mart line was blocked as well. This was caused by debris from the county jail.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- Meter Pit was relocated outside of a residence for Ron Klein.
- We received a report of water running down 9<sup>th</sup> St. This is due to a homeowner installing a new sump pump and discharging it across the front of the property.
- Worked with the property owners of the Huddle House with the winterization of the facility.
- Ordered meter for car wash.
- Crews repaired a few service lines that were leaking.
- All remote buildings were cleaned, inspected.

#### Customer Service

- Staff performed 39 line locates.
- Staff performed 63 work orders.
- Disconnects for non-payment 39
- There were 5 loads of lime purchased.

### Public Works

#### Streets

- Salt that was ordered has been delivered and current material stock was rotated.
- Truck #7 was repaired by TAG truck Center a couple times.
- Xmas lights and decorations was put up all over.
- Bat Wing mower was taken to a shop in Steeleville, Illinois.
- Truck #13 is still at the shop in STL for the new bed and hydraulic unit issue.
- All snow equipment is being repaired and prepped for service.
- Shop Clean Up has begun.....
- Potholed Audubon St to inspect base. There is no base.



## **OPERATIONS REPORT – Ste. Genevieve**

### **Park**

- A report was made about vandalism at the dog park. Minor issues were found and corrected.
- The insulation has been replaced and/or reattached to the ceiling.
- Park guys power washed the main street bathrooms
- Jeff began working on the touch up work at the PD.
- The light poles have been removed from half of the old tennis courts.
- The Picnic tables from the Main St. Bathrooms were cleaned and painted.
- All mowing equipment will have damages repaired and will return in the spring, in normal working conditions.
- Trees in the parks needed attention have been tagged

### **Project Updates**

- Cochran is preparing a proposal for the electrical project at the water plant and should be out for bid on January 12<sup>th</sup>.

### **Safety**

- Staff reviewed Hazard Communication and Global Harmonization
- Covid Update for staff.
- SDS sheets have been updated and are available for all staff.

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- Hydrant file has been sent to fire dept.

### **Concerns for the Month**

- Approaching colder temps.

### **Positive for the Month**

- We have also received numerous other thank you cards for work completed.





# Ste. Genevieve Police Department



## Monthly Operations Report

Date: January, 2022

### Calls for Service:

\*SGPD responded to 341 calls for service in December, 2021.

UCR	Incident Type	Count
1055	INTOXICATED PERSON	1
1059	ESCORT	16
1073	ALARM BURGLARY	4
8086	VACATION CHECKS	1
8118	MOTORIST ASSIST	1
8121	TRAFFIC STOP	60
A911	ABANDON OR OPEN 911 CALL	10
ALARM	FIRE ALARM	2
ANIM	ANIMAL CALL	10
ASSIP	ASSIST FOR POLICE	4
BURG	BURGLARY	1
CHEST	CHEST PAIN	1
CI	C AND I DRIVER	3
CO	CO ALARM	1
CWB	CHECK WELL BEING	8
DFS	ASSIST DFS	1
DIABE	DIABETIC PROBLEMS	1
DIFBR	BREATHING PROBLEMS	2
DIST	DISTURBANCE	6
DOMES	DOMESTIC DISTURBANCE	2
EXTRA	EXTRA PATROL	27
FALLS	FALLS	1
FIGHT	FIGHT	2
FOUND	FOUND PROPERTY	1
FRAUD	FRAUD	1
FUGI	FUGITIVE ARREST	5
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARA	HARASSMENT	6
INFO	INFORMATION ONLY	1
INVEP	INVESTIGATION POLICE	18
MARI	MARINE INCIDENT	1
MEDIC	MEDICAL ALARM SOUNDING	2
MISC	MISCELLANEOUS	68
MISSA	MISSING ADULT	2
MISSJ	MISSING JUVENILE	1
MOTO	MOTORIST ASSIST	2
MVAN	MVA NON INJURY	6
MVAU	MVA UNKNOWN INJURY	1
OPEN	OPEN DOOR	2
ORDIN	ORDINANCE VIOLATION	3
PAPER	PAPERS SERVED	1
PEACE	PEACE DISTURBANCE	6
PICK	PICK UP	1
PRISO	PRISONER TRANSPORT	1
PROP	PROPERTY DAMAGE	4
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR	2
RDHAZ	ROAD HAZARD	3
RESID	RESIDENTIAL FIRE	1
SICK	SICK PERSON	1
SUSPPA	SUSPICIOUS PACKAGE ITEM	1
SUSPPE	SUSPICIOUS PERSON VEHICLE	16
TEST	TEST CALL DO NOT RESPOND	1
THEFT	THEFT	5
THREA	THREATS	1
TRESP	TRESPASSING	4
TTC	TRY TO CONTACT	4
UNCON	UNCONSCIOUS	2
VEHIC	VEHICLE FIRE	1

Total: 341

**Staffing:**

\*Officer Ashley Bates resigned her position in December, but we were able to rehire Officer Griffin Ryan, who worked for the department for 7 years before leaving to be an accountant. Officer Ryan was able to start back on January 19 on the road, with a smooth transition. We are fully staffed again.

**Training:**

\*All officers completed their required POST certification continuing education hours for 2021.

**Meetings attended:**

\*I attended 1 BOA meeting in December.

**Facility:**

\*The Police Department remodel is nearly complete (as of the time of this report.) We're mostly moved back in and operating out of the new facility now. Thank you again for your support of this project.

**Equipment/Maintenance:**

\*The 2 new patrol vehicles have been delivered and have gotten the striping. We are waiting for all of the equipment to arrive to get the vehicles upfitted and into service.

**Police Radio:**

\*St. Francois County's radio study is well under way. We've not gotten any guidance or suggestions as of yet.

As previously reported, this may entail a new radio system, to which we will likely be expected to contribute.

**Grants:**

\*We will be asking to apply for funding from the Community Development grant to purchase additional radio equipment.

**Miscellaneous:**

\*We're ready to move forward with purchasing equipment to install the surveillance system at the PD. That memo has been submitted for your approval tonight.